

Privacy Policy

We are committed to safeguarding the privacy of our website visitors; this policy sets out how we will treat your personal information.

1. What information do we collect?

We may collect, store and use the following kinds of personal information:

- information about your computer and your visits to and use of this website;
- information that you provide to us to register with us or contact us;
- information that you provide to us to subscribe to our website services (such as referrals, room, training/event booking and membership applications), email notifications and/or newsletters.
- information you provide relating to any donations you make

2. Cookies

A cookie consists of information sent by a web server to a web browser and stored by the browser. The information is then sent back to the server each time the browser requests a page from the server. This enables the web server to identify and track the web browser.

We use analytic software to analyse the use of this website. Analytics generate statistical and other information about website use by means of cookies, which are stored on users' computers. The information generated relating to our website is used to create reports about the use of the website. We do not collect or store any identifiable data about you as part of our website analytics.

3. Using your personal information

Personal information submitted to us via this website will be used for the purposes specified in this privacy policy or in relevant parts of the website.

We may use your personal information to:

- enable your use of the services available on the website;
- to improve and tailor our website and social media
- to report to our funding providers, partner organisations and statutory bodies
- send you email notifications which you have specifically requested;
- send to you marketing communications relating to our business by email

If at any time if you no longer require marketing communications please email info@dorsetcommunityaction.org.uk

We will not, without your express consent, provide your personal information to any third parties for the purpose of direct marketing.

If no active engagement with service is being made all personal data is automatically deleted within 10 years.

4. Legal basis to process data

Your information is held for the following data processing purposes:

- to inform you about our services and relevant VCSE sector news
- to provide our services in Dorset
- to process relevant invoice paperwork as required by law i.e. HMRC

This is the legitimate Interest DCA has to legally process your data.

We do not share your personal data with third parties without consent. We only use your information to operate as we have been contracted to do, as a Rural Community Council.

5. Disclosures

We may disclose information about you to any of our employees, officers, agents, suppliers or subcontractors insofar as reasonably necessary for the purposes as set out in this privacy policy.

In addition, we may disclose your personal information:

- to the extent that we are required to do so by law;
- in connection with any legal proceedings or prospective legal proceedings;
- in order to establish, exercise or defend our legal rights (including providing information to others for fraud prevention and reducing credit risk).

Except as provided in this privacy policy, we will not provide your information to third parties.

6. Security of your personal information

We will take reasonable technical and organisational precautions to prevent the loss, misuse or alteration of your personal information.

Of course, data transmission over the internet is inherently insecure, and we cannot guarantee the security of data sent over the Internet, that is outside of our control.

7. Policy amendments

This version is dated 30/09/2023. Please check this policy periodically to ensure you are happy with any changes made to our policy.

8. Your rights

You may instruct us to provide you with any personal information we hold about you by emailing us at any time. Provision of such information will be subject to the supply of appropriate evidence of your identity.

You may instruct us not to process your personal information for marketing purposes by email or to not receive our digital services at any time. We will respond to requests to confirm receipt of your request and unless clearly expressed, which services you wish to be removed from.

For all GDPR enquires or to remove your personal information from our system, please email gdpr@dorsetcommunityaction.org.uk

9. Third party websites

The website contains links to other websites. We are not responsible for the privacy policies or practices of third party websites.

10. Children and Young People

No age-related data is collected on people who use this website. Children and young people have the same rights to data protection as adults. Safeguards will be put in place if necessary to protect any children and young people who contact us as part of the services we provide. We do not include children and young people's data or personal information in any marketing of our services.